



Job Posting

Position Title: Service Technician – Apprentice to Class I <i>(Lewiston/Auburn on-call area)</i>	Reports to: Supervisor, Gas Service
Company: Unitil / Northern – Portland DOC	Department: Gas Operations
Starting wage: \$26.95 to \$43.08 until 4/2/23 <i>(step in class will be determined based on qualifications of applicant)</i>	

Our Company

More than a utility company, Unitil provides energy for life.

Our work helps keep homes comfortable, businesses thriving and communities connected. Unitil is an investor-owned public utility proudly serving Maine, Massachusetts and New Hampshire. We are dedicated to delivering energy to our customers safely and reliably.

Unitil is committed to creating an inclusive environment that welcomes and values the differences among all of our employees, customers, suppliers and the communities in which we live and conduct business. The continued success of Unitil is enhanced through initiatives that promote diversity and value our employees.

Take advantage of a comprehensive benefits package.

Unitil offers competitive salaries, a consumer-driven health plan, dental and vision coverage, flexible work, company-paid holidays, a, robust, highly competitive retirement plan and educational assistance.

*Note: Benefit offerings may differ between union and non-union employee groups.

Position Purpose

To perform activities required to operate, maintain, construct, inspect and survey all gas distribution jurisdictional assets. To ensure that these activities are performed in accordance with Federal and State regulations as well as company policy, company procedures and management objectives. To provide services as an emergency gas leak first responder with the objective of ensuring public safety and protecting company assets. To ensure the timely and accurate completion of all necessary records, timesheets, paperwork and documentation needed for accounting, regulatory, asset management and related purposes. Professionally interact with customers, regulatory authorities, and employees to ensure that the company satisfactorily meets their needs. Performs work consistent with training provided and/or skills attained or held.

Principal Accountabilities

End Results

Gas Leak Management Program: To perform activities associated with the implementation of the company’s gas leak program. To ensure that all activities are conducted to protect public safety, safeguard company assets and in full compliance with Unitil’s Operations & Maintenance procedural manuals.

- Emergency Response: To respond as an emergency first responder to gas leak situations in a prompt and effective manner and within established regulatory guidelines. To immediately assess these situations and to make recommendations and/or decisions that will ensure public safety.
- To perform scheduled gas survey’s and analysis work on all company owned facilities, which may include, but is not limited to:
 - Business district & School survey
 - Interior Atmospheric and corrosion
 - Service line survey
 - Exposed pipe survey
 - Public Building
 - Commercial Building
 - High risk survey
 - Active leaks
 - Repaired leaks
- Identify, classify and prioritize gas leaks associated with the gas distribution system with the main objective of ensuring public safety.

<ul style="list-style-type: none"> ▪ Prepare construction and maintenance orders as required to complete work activities for the replacement or repair of facilities where gas leaks have been identified. ▪ To utilize GIS/GPS mapping software and the gas CMS system in the execution of this program. ▪ To test company owned (CGI) combustible gas indicators and PMD portable methane detectors or other Company approved equipment in accordance with company procedures. ▪ To properly care for and maintain company equipment such as assigned vehicle, tools, material including the timely completion of records associated with such equipment. ▪ Checks for proper operation of vehicle and equipment and that adequate materials are available. Detects and reports improper operation, faulty equipment, defective materials and unusual conditions to supervision.
<p><u>Gas Service:</u> To perform activities associated with the installation, maintenance and inspection of Company meter sets and other jurisdictional assets. To ensure that these activities are conducted in full compliance with Unitil's O&M and other related procedures.</p> <ul style="list-style-type: none"> ▪ Meter installs, sets, changes and removes ▪ Transfers ▪ Turn on and turn off gas meters ▪ Turn on and relights of customer appliances ▪ Delivers and recovers customer appliances ▪ Installs and tests gas piping ▪ Diagnose and perform maintenance on customer's rental gas appliances, which include gas conversion burners and gas water heaters ▪ Investigates, locates and repairs or reports odor and carbon monoxide complaints ▪ Perform all functions of the gas pipe fitter, which includes: construction and installation of meter fits, gas meters, in to out meter piping, as well as the installation, repair and diagnostics of gas regulators
<p>Assists in and/or performs all duties within job series; works from schedules, work orders, established regulations, and written and/or verbal instruction of the supervisor; develops knowledge of National Fuel Gas Code, Company Standards and the Serviceman's Procedures; executes all forms and reports as required and performs other similar or related duties; performs all duties in a workmanship manner.</p>
<p>Capitalizes on unplanned opportunities and responds to unforeseen situations; undertakes and completes assignments and special projects as assigned by management.</p> <p>Performs other related duties as assigned in accordance with Agreement.</p>

Qualifications/Requirements

<ul style="list-style-type: none"> • Possess and maintain a valid Maine State Gas License, or obtain within three years. • Respond to service calls when on standby as soon as possible, not to exceed 30 minutes from receiving call. • Possess and retain an unrestricted Vehicle Operator's License. • Posses and retain DOT medical examiners certificate. • Have a high school education or equivalent. • Exercise courtesy and tact in dealing with customers. • Be in good physical condition; have good appearance and habits. • Be willing and able to accept shift and emergency assignments, work overtime and standby. • Must accept Company assigned Service Department standby on a rotational basis. • Work in all types of weather conditions per collective bargaining agreement. • Pass DOT Drug Screen if not presently working in a covered position. • Have the ability and aptitude to perform duties independently in a safe and professional manner. • Have the ability to maintain/keep required records satisfactorily. • Be consistently punctual, regular in attendance and have a good safety record. • Be able to work from heights. • Must reside within the specified geographic area and respond within 30 minutes to gas leak emergencies, and be available for duties during times of system emergencies. • Must be able to obtain Operator Qualification (O.Q.) certification based upon the requirements set forth in DOT 49 CFR 192, Subpart N. • Must have the ability to recognize and react to abnormal operating conditions.
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Job Posting

THIS NOTICE IS POSTED IN ACCORDANCE WITH ARTICLE VI OF OUR AGREEMENT WITH LOCAL UNION #341, UTILITY WORKERS UNION OF AMERICA, DATED April 1, 2021.

HOURS:

Hours shall be Monday through Friday, 7:30 a.m. to 4:00 p.m.

WAGE:

Ultimate rate - *\$43.08 per hour, for a 40 hour week. Overtime rates in accordance with Agreement.

**Starting wage will be in accordance with Article VI.*

Unitil is an Affirmative Action/Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to sex, gender identity, sexual orientation, race, color, religion, national origin, disability, protected veteran status, age, or any other characteristic protected by law.

To apply for this position, visit: <https://unitil.com/careers>