Position Title: **Project Leader, Gas**
Reports to: Manager, Gas Operations
Company: Unitil / Portsmouth DOC
Department: Operations
Starting Salary: $69,541 - $86,927 annually

**Position Purpose:**
To coordinate, plan, and schedule activities required to construct and maintain the gas energy delivery system. Ensure projects are designed, estimated and completed in accordance with company construction standards, and in compliance with State and Federal codes. To assist with project management duties to ensure that projects have timely completion and within acceptable budgetary tolerances. Professionally interact with customers, regulatory authorities, and employees to ensure that the company satisfactorily meets their needs.

**Project Planning and Coordination (Construction):** Responsible for coordination, planning, and scheduling of projects associated with the construction of the gas distribution system in compliance with Federal Regulations 49 CFR 192, State Regulations CMR 220, and Unitil Operation and Maintenance Procedures. These include customer driven projects, system expansion projects and distribution system improvement projects.

**Project Planning and Coordination (Maintenance):** Assist supervisory personnel with the coordination and planning of gas system maintenance activities to ensure public safety and compliance with Federal Regulations 49 CFR, State Regulations CMR 220, and Unitil’s Operation and Maintenance Procedures. These responsibilities include:
- System Gas Leak Repair (Emergency and Scheduled)
- Critical valve inspection program
- Distribution valve inspection program
- Public Building inspection program
- Service valve inspection program
- Service abandonment program

**Training:** Assist in the development and administration of training programs to ensure that gas system employees are qualified to perform duties safely and effectively, and in compliance with State and Federal Regulations. These responsibilities include Operator Qualification, Pipe Joining, and Street Restoration.

- **Qualifications:**
  - Associates Degree or equivalent work experience.
  - 3 years of related field experience.
  - Must accept supervisory standby on rotation basis.
  - Must reside within a specified geographic area and be available for duties during times of system emergencies.
  - Must maintain a valid commercial driver’s license.

Must be able to obtain Operator Qualification (O.Q.) certification based upon the requirements set forth in D.O.T. 49 CFR 192, Subpart N

Unitil is an Affirmative Action/Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to sex, gender identity, sexual orientation, race, color, religion, national origin, disability, protected veteran status, age, or any other characteristic protected by law.

To apply for this position, visit [https://workforcenow.adp.com](https://workforcenow.adp.com) once logged in, head to Myself> Talent> Career Center and click the job title Project Leader, Gas.