



NYSEARCH: PROJECT MANAGER - POSITION SUMMARY

NYSEARCH is a sub-organization of the Northeast Gas Association, a 501c(6) non-profit association dedicated to serving the gas industry. This RD & D arm focuses on being a premier provider of voluntary RD & D and has members throughout North America. NYSEARCH identifies and manages high value-added research projects that meet the needs of the its members and produce useable products that improve safety and aid decision-making.

The NYSEARCH Project Manager (PM) is responsible for overseeing, implementing, managing and documenting a wide range of RD&D activities. The PM will be leading multiple simultaneous research initiatives that are at various stages of completion.

Heavy emphasis will be placed on working with outside entities: both verbal and written correspondence with clients, contractors, industry leaders, engineers from other research organizations, and other collaborators will be a major part of this role. Due to the nature of client and peer interaction, the PM may be required to travel with this role up to 40% of the time.

PRINCIPAL DUTIES & RESPONSIBILITIES

Project Management:

- Manage all aspects of RD&D projects including technical and administrative oversight, day-to-day guidance and input to research work, budgetary and long-range project planning
- Evaluate proposed and ongoing RD&D projects in terms of stated objectives, technology potential as per stated objectives, risk, methodology, benefits and how these areas address member- and associate member-defined needs
- Interact and communicate through verbal and written media at multiple management levels including project advisory groups, the NYSEARCH committee, NGA associates and outside parties
- Facilitate and promote company policies on formal project review procedures, intellectual property protection and communication of technology transfer goals to prospective contractors and licensees of NYSEARCH member-funded technologies
- Perform research to assess technical potential and capabilities of technologies proposed for R & D project work
- Perform market and industry research for the purpose of gathering and providing necessary information to establish the business and technical justification for R & D project work
- Provide administrative support on project contracts and financial reporting as well as on NYSEARCH website reporting

Outside Communications:

- Communicate with member companies, contractors, and other engineering/research professionals to insure understanding of client's goals and provide timely feedback on progress

- Develop and deliver high level presentations as well as technical papers on NYSEARCH projects and products or proposed areas of RD & D activity
- Identify experts from a variety of sources who can offer insights that would positively impact the progress of various research projects.

EDUCATION & EXPERIENCE REQUIREMENTS

- Bachelor Degree in Engineering: Civil, Chemical, Mechanical, or Industrial majors preferred
- Minimum 10 years of experience in a research or gas engineering focused environment:
 - Utilization of engineering science and implementation
 - Assessment of applying science/engineering solutions to real-world conditions
- Demonstrated technical writing skills ability (peer review or industry publications; internal project development reporting, etc.)
- Experience working on multiple projects at various stages of completion
- Experience working on projects that cross disciplines
- Experience on working both individually and in a team-focused environment
- Experience/exposure to natural gas industry preferred

KNOWLEDGE & SKILLS

- Solid background in basic sciences and at least one engineering discipline
- Passion and ability to engage in technical evaluations in new areas of science and technology at various technical levels
- Technical Writing
- Project Management
- Verbal Communication at a Technical and Layman Level
- Ability to engage and present to a variety of outside executives, engineers and researchers

LOCATION

Parsippany, New Jersey.

COMPENSATION

A competitive total compensation and benefits package is offered to the successful candidate that includes an excellent base salary and performance bonus competitive with the marketplace. Specifics of a compensation package will be tailored to attract the most ideal candidate.

Apply with resume at admin@nysearch.org.