Instructor Guidelines

- Make sure the presentation content matches the description on the instructor sheet. Your presentation should not be a sales pitch for your organization.
- Carefully budget your presentation time, allowing time during and after the presentation for questions.
- Engage the audience? Structure your presentation to encourage audience participation.
- Who is your audience? Structure your presentation in a context that the audience can relate to, especially those who are not familiar with your topic.
- Keep it simple. Less is more and that includes the use of too many slides.
- Use easily read fonts (20 points or greater and appropriate color), so the entire room can see it.
- Click the links below to watch several short videos that can be found on NGA’s GOS webpage. The videos provide important facts to consider when developing a presentation and delivering it.
- Send your electronic presentation to the NGA Gas Operations School Committee member that is working with you by April 1, 2016.