

Pipeline Safety Coordinator  
New Jersey Natural Gas  
Wall, NJ

Energize your future and join our team as we pursue a reliable, sustainable, cleaner energy future. At our Fortune 1000 diversified energy company, you'll find a friendly, community-minded environment, with flexible work schedules, opportunities for growth and development, and competitive pay and benefits.

New Jersey Natural Gas (NJNG), a subsidiary of New Jersey Resources is seeking a Pipeline Safety Coordinator to provide support for Pipeline Safety Management System (PSMS) initiatives and other department functions. The coordinator will partner with internal business units and assist in promotion and advancement of PSMS concepts and processes pertaining to natural gas systems. This includes evaluating asset and process safety culture, gathering, and reviewing data to assess operational controls, and confirming progress and completion of corrective action plans.

#### Major Responsibilities:

- Assist the Program Manager Pipeline Safety with development and implementation of a formal Pipeline Safety Management System (PSMS) Program as per American Petroleum Institute's (API) Recommended Practice (RP) 1173
- Assist other department areas (e.g., Corrosion, Damage Prevention, Integrity, Standards) with pipeline and process safety related tasks and required regulatory reports
- Work with all Energy Delivery departments to reduce errors and enhance overall gas system integrity through support for performance initiatives
- Provide routine communication to the PSMS Steering Committee regarding process safety
- Ensure necessary records/artifacts pertaining to PSMS are accurate and maintained for reference
- Participate in safety and incident root cause analysis and help develop corrective and preventative actions
- Assist in preparing periodic process safety bulletins/alerts
- Assist in building and driving a culture of safety, quality, and compliance throughout the Company
- Conduct periodic assessment of current and emerging risk across the Company
- Collaborate with other departments (including Internal Auditing and Corporate Risk) to carry out safety benchmarking, identification of safety process optimization, and risk mitigation
- Coordinate communications with natural gas industry groups such as American Gas Association, Northeast Gas Association, Common Ground Alliance, etc.
- Develop and maintain knowledge of industry best practices, trends, and industry-related regulatory and legislative changes
- Represent NJNG at various trade shows, conferences, and events, including periodic evenings and weekends

#### Position Specifications:

- Bachelor's degree in science-related field such as engineering or analytics (or equivalent combination of education and experience) is preferred

- Minimum of two (2) years' experience in natural gas utility industry is required
- Familiarity with the basic concepts of American Petroleum Institute (API) RP 1173, Pipeline Safety Management Systems, is preferred
- Experience in regulatory/compliance, performance management, continuous improvement, audit, and field operations are a plus
- Strong proficiency in Microsoft Office Suite
- Strong communication (both written and verbal), interpersonal, and analytical skills are required
- Excellent relationship management skills to work with a diverse workforce at all levels
- Ability to collaborate in a team setting while staying focused on continuous improvement
- Periodic travel required

*This position is deemed safety-sensitive under the U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration's regulations. Among other things, employees in this position are subject to drug and alcohol testing, including pre-employment testing, random testing, reasonable suspicion testing and post-accident testing. PHMSA-required drug tests include testing for marijuana. The use of marijuana, or testing positive for marijuana, is disqualifying and will lead to removal from performing safety-sensitive functions as well as disciplinary action.*

\* The above job description is reflective of the primary duties of this position and in no way limits the supervisor from assigning any other duties, responsibilities or initiatives as deemed necessary.

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